

CUYAHOGA COUNTY ADULT PROBATION DEPARTMENT

(Revised September 2014)

PRETRIAL SERVICES

INVESTIGATION

- Bond Investigation (Page 2)
 - Diversion Investigation
 - Drug Court Eligibility Determination
 - Early Intervention Program (EIP) Eligibility Determination

SUPERVISION

- Court Supervised Release (CSR) (Page 2)
 - CSR - Domestic Violence caseload
 - CSR - Mental Health caseloads
 - CSR - Home Detention/Electronic Monitoring
- Diversion Program (Page 3)
- Early Intervention Program (EIP) (Page 3)
- Felony Drug Court Program (Page 4)

PROGRAMMING AND SERVICES

(See page 15-20)

- Court Community Service (CCS)
- Domestic Intervention & Education Training (DIET)
- Drug Testing
- Mental Health Docket Coordination
- Substance Abuse Treatment Coordinators
- Treatment Alternatives to Street Crime (TASC)

PROBATION SERVICES

INVESTIGATION

- Presentence Investigation (Page 5)
- Post Sentence Investigation (Page 5)
- Specialized Investigations:
 - Certificate of Qualification for Employment (Page 6)
 - Expungement (Page 6)

SUPERVISION

- Risk-Based Supervision (Pages 7 – 9)
 - Low Risk
 - Low Moderate Risk
 - Moderate Risk
 - High Risk
 - Extremely High Risk
- Special Populations (Pages 9-11)
 - Domestic Violence (DV)
 - Mental Health / Developmental Disability (MHDD)
 - Non Support (NS)
 - Sex Offender
- Other Supervision Options (Pages 12-14)
 - Community Based Correctional Facility – Supervision Component
 - Home Detention / Electronic Monitoring / Transdermal Alcohol Detection
 - Interstate / Intrastate Transfer
 - Intervention in Lieu of Conviction (ILC)
 - Work Release

PROGRAMMING AND SERVICES

(see page 15-20)

- Carrying Concealed Weapon (CCW)
- Court Community Service (CCS)
- Day Programming
- Domestic Intervention and Education Training (DIET)
- Drug Testing
- Mental Health Docket Coordination
- Substance Abuse Treatment Coordinators
- Thinking for a Change (T4C)
- Treatment Alternatives to Street Crime (TASC)

PRETRIAL SERVICES

| <i>Bond Investigation</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|--|--|
| <p>Marion Building – 5th floor</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Supervisor Janna Phillip 216-443-2162</p> <p>Front Desk 216-443-2152</p> | <p>Pretrial Investigation staff collaborates with the Common Pleas Court’s Bond Commissioner Office and Cleveland Municipal Court’s Bond Investigation Unit to provide complete, accurate information to the Court by:</p> <ul style="list-style-type: none"> • Conducting Jail investigations • Monitoring released pretrial arrestee for compliance with release conditions • Providing eligibility screening for alternative disposition programs (e.g., EIP) • Providing Electronic Monitoring when ordered as a condition of bond | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Not currently on probation/parole • No other pending felony charge(s) • Three or less felony convictions in past 3 years • Two or less willful “failure to appear” in past three years <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Automatic review of County Jail and suburban waiting lists by CSR staff • Recommendation at initial Municipal Court hearing or Common Pleas arraignment • Court contacts Pretrial Services and/or orders bond investigation and/or release recommendations | <p>The CSR Bond Form, which documents conditions of supervision, may be used</p> <p style="text-align: center;">OR</p> <p>CSR Supervision Type (CJIS-CMSG332)</p> <p style="text-align: center;"><input type="checkbox"/> Standard CSR</p> |
| <i>Court Supervised Release (CSR)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
| <p>Marion Building – 5th floor</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Supervisor Winston Grays 216-443-3012</p> <p>Front Desk 216-443-2152</p> | <ul style="list-style-type: none"> • Monitors released pretrial arrestees for compliance with release conditions • Provides Court with violation and compliance reports • Provides Electronic Monitoring as condition of bond • Provides specialized supervision for offenders with mental health needs and developmental disabilities <p>CSR includes specialized caseloads for defendants with <u>mental health issues and/or developmental disabilities</u>, and for defendants charged with <u>domestic violence offenses</u>.</p> <p><u>Electronic monitoring</u> can be ordered as a condition of probation along with CSR.</p> | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Not currently on probation/parole • No other pending felony charges • Three or less felony convictions in past three years • Two or less willful “failure to appear” in past three years <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Automatic review of County Jail and suburban waiting lists by CSR staff • Recommendation at initial Municipal Court hearing or Common Pleas initial hearing, arraignment, or upon referral for pre-sentence investigation. • Court contacts Pretrial Services and/or orders bond investigation and/or release recommendations | <p>The CSR Bond Form, which documents conditions of supervision, may be used</p> <p style="text-align: center;">OR</p> <p>CSR Supervision Type (CJIS-CMSG332)</p> <p style="text-align: center;"><input type="checkbox"/> Standard CSR</p> |

| <i>Diversion Program</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|--|--|--|
| <p>Marion Building – 5th floor</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Supervisor Michael Brady 216-263-4577</p> <p>Front Desk 216-443-2152</p> | <ul style="list-style-type: none"> • Diversion Investigation Officers review referred cases, conduct thorough criminal record checks and gather other information to determine eligibility. • Accepted defendants are supervised by Diversion Officers in the Court Supervised Release Unit. • Court Community Work Service required up to a maximum of 50 hours • Setup and enforcement of restitution payments as ordered • Drug testing and referral to services as needed • Dismissal of case upon successful completion of the Diversion Program | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • No prior felony convictions (including expunged cases) • Non-violent and non-drug related offenses • Not excluded by 2935.36 and restitution less than \$7,500 • No pattern of criminal behavior • Voluntarily consents to participate and abide by conditions <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Cuyahoga County Prosecutor’s Office screens cases for eligibility • Court utilizes Pretrial Services for eligibility determination (interviews, criminal history check, etc.) • Placement is made on recommendation of Prosecutor, by the Court at arraignment or by the assigned Judge | <p>CSR Supervision Type (CJIS-CMSG332)</p> <p><input type="checkbox"/> Diversion Supervision</p> |
| <i>Early Intervention Program (EIP)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
| <p>Marion Building – 5th floor</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Supervisor Winston Grays 216-443-3012</p> <p>Front Desk 216-443-2152</p> | <ul style="list-style-type: none"> • Referred to TASC for substance use disorder assessment during eligibility determination • Placed on Court Supervised Release supervision as condition of bond • Appropriate drug treatment provided through TASC Program within 45 days of arrest • Referral for mental health assessments and services when necessary • Referred for Court Community Service requirement – maximum of 50 hours • Supervision for approximately one year • Case dismissal upon successful completion of Early Intervention Program | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • No more than 1 prior felony • Eligible per ORC 2951.041 Intervention in Lieu of Conviction • No other pending felony charges <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • CSR reviews defendants entering County Jail for program eligibility • Defense Attorneys may request Prosecutor’s Office review for program eligibility • Common Pleas Judges may refer for evaluation and eligibility determination through Pretrial Services. | <p>CSR Supervision Type (CJIS-CMSG332)</p> <p><input type="checkbox"/> EIP Supervision</p> |

| <i>Felony Drug Court</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|--|--|---|
| <p>Marion Building – 5th floor</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Supervisor Michael Brady 216-263-4577</p> <p>Drug Court Coordinator Molly Christofferson Leckler 216-443-2154</p> | <p>The program follows the national Drug Court model based on the 10 Key Components</p> <p>The Drug Court team includes the Judge, Coordinator, Supervision Officers, Public Defender, Prosecutor, TASC assessors and case managers and treatment provider.</p> <p>Track 1 – For individuals with only one prior felony conviction. They are eligible for dismissal upon completion of the program.</p> <p>Track 2 - For those with 3 or less prior felony convictions. They receive the benefit from Drug Court’s enhanced services, but are not eligible for dismissal upon completion.</p> <p>Drug Court is divided into five phases. These phases are consistently monitored by the Drug Court Team and movements are made only after the specific requirements are completed.</p> <p>Random urinalysis using a code-a-phone system is utilized.</p> <p>The program is generally one year.</p> | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Any felony drug (non-trafficking) offense of the third, fourth or fifth degree; or • Any non-violent felony theft or theft related offense of the third, fourth or fifth degree where the offender is determined to be a drug dependent person or in danger of becoming a drug dependent person. • Defendant is eligible for Community Control on the current charge • There is no criminal history of sexually oriented or violent behavior • Defendant has three or fewer prior non-violent felony convictions • Defendant has no prior drug trafficking convictions • Defendant has no other pending case(s) in which charges are pending that may lead to convictions for a violent felony, sexually oriented felony, or drug trafficking <p><u>Referral Process:</u> Drug Court Coordinator and Officers review criminal history, case information and refer for TASC assessment as part of the eligibility determination process. During review released pretrial arrestees are monitored for compliance with release conditions.</p> <p>Potential eligible defendants voluntarily decide if they would like to participate and agree to the Participant’s Agreement. The Team discusses the defendant’s acceptance into Drug Court with the Judge having final decision.</p> | <p>Criminal Probation Journal Entry CJIS - CMSG449)</p> <p>Type of Supervision (check one box only)</p> <p><input type="checkbox"/> Drug Court Track 1</p> <p><input type="checkbox"/> Drug Court Track 2</p> |

PROBATION / COMMUNITY CONTROL

| <i>Pre-Sentence Investigation</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|--|---|
| <p><u>Justice Center – 7th floor</u></p> <p>Deputy Chief James Starks 443-7893 Supervisor Robert Beck 443-8090 Supervisor John Bilinski 443-7891 Supervisor Ann Marie Gardner 698-2189</p> <p><u>Marion Building – 6th floor</u></p> <p>Supervisor Richard Kraft 443-5393</p> | <ul style="list-style-type: none"> • Researches and delivers thorough investigation of current offense • Conducts ORAS Assessment interview on appropriate candidates • Provides victim contact and input – investigates restitution information to make appropriate recommendation • Completes summary of defendant’s pertinent history (e.g., social, educational, employment, health, etc.) • Makes supervision placement recommendations based on assessed risk and special population considerations • Completed reports are entered into the ODRC Gateway Portal and if committed, forwarded to state institutions. | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • All offenders following plea but prior to sentencing • Required for all felony offenders placed on Community Control <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Court orders completion of Pre-Sentence Report –Defense attorney delivers written order and defendant (bail cases) to 7th fl. <p>Bail cases – allow 30 calendar days Jail cases – allow 30 calendar days</p> | <p>Criminal Plea Verdict (CJIS - CMSG333or 332)</p> <p>Sentencing:</p> <p><input type="checkbox"/> Referred for PSI</p> <p>For re-referral – (CJIS – CMSG332)</p> <p><input type="checkbox"/> Re-refer for PSI</p> |
| <i>Post-Sentence Investigation</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
| <p>Justice Center – 7th floor</p> <p>* See Presentence Investigation Supervisor list above</p> | <ul style="list-style-type: none"> • Researches and delivers thorough investigation of current offense • Provides victim contact and input– investigates restitution information to ensure accurate restitution set-up and processing • Completes summary of defendant’s pertinent history (e.g., social, educational, employment, health) • Works in conjunction with Court Psychiatric Clinic in completion of Intervention in Lieu of Conviction Report. | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Court ordered following sentencing • Required for cases involving restitution orders, felony w/ no Pre-Sentence • Intervention in Lieu of Conviction assignments <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Court orders completion of Post-Sentence Report –Defense attorney delivers written order and defendant (bail cases) to 7th fl. | <p>Criminal Plea Verdict (CJIS - CMSG333or 332)</p> <p>Sentencing:</p> <p><input type="checkbox"/> Post Sentence Investigation</p> <p>Or text entry: The defendant is referred to the Probation Department for completion of a Post-Sentence Investigation Report. Report to be delivered to the Court by _____. (30 day time period)</p> |

| <i>Certificate of Qualification for Employment (CQE)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|--|--|
| <p>Marion Building – 4th floor</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>CQE Investigator Mary Block 216-443-5517</p> | <p><u>Program Overview</u></p> <ul style="list-style-type: none"> • ORC 2953.25 - Certificate of Qualification for Employment for persons subject to collateral sanctions - a legal penalty, disability or disadvantage imposed on a person automatically upon conviction for a felony, misdemeanor or other offense, even if not included in the sentence • Probation staff person researches and delivers thorough investigation report to the court • Report includes summary of Petitioner’s rationale for receiving a CQE • County Prosecutor notified of CQE filing • Outside jurisdictions notified of CQE filing and outside jurisdiction response provided to the Court • Review, status and outcome of CQE petitions are accessible to limited Court staff via ODRC’s online CQE portal • Court is given 60 days to render a decision <u>once all information needed is received.</u> | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • If offense causing collateral sanction is a felony, it must be more than one year since the individual has been released from all sanctions, including incarceration in a state or local facility or any term of supervision imposed for that offense (six months for misdemeanor) • CQE Petition must be filed via ODRC’s online CQE portal to initiate the process • ODRC must approve the petition, once approved, ODRC forwards approval to move forward into a limited access section of the CQE portal • Upon ODRC approval of electronic petition, CQE Petitioner must file the civil case with the Cuyahoga County Clerk of Courts <p><u>Referral Process:</u> Court orders completion of Certificate of Qualification for Employment investigation report from Probation.</p> | <p>Certificate of Qualification for Employment Investigation Report (CJIS-0337_JCQE).</p> |
| <i>Expungement Reports</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
| <p>Justice Center – 7th floor</p> <p>Deputy Chief James Starks 216-443-7893</p> <p>Supervisor Robert Beck 216-443-8090</p> <p>Marion Building – 6th floor</p> <p>Supervisor Richard Kraft 216-443-5393</p> | <ul style="list-style-type: none"> • Criminal history check conducted • Current residency information obtained • Compliance with original conditions including financial obligations reported • Termination dates of any supervision or confinement provided when available • Summary report of eligibility information for sealing of criminal records is provided | <p><u>Eligibility Requirements</u> Per ORC 2953.32 and SB 337:</p> <ul style="list-style-type: none"> • One felony and one misdemeanor committed at different time periods OR two misdemeanors that are not the same offense • 3 years since release from felony supervision/confinement or 1 year since completion of misdemeanor sentence • Investigation required for motion to expunge conviction <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Court orders investigation upon receipt of application for expungement. | <p>Expungement Journal Entry Form</p> <p>Expungement Report/ Investigation by _____. (45 day time period).</p> |

RISK-BASED SUPERVISION

| <i>Low Risk Supervision (Group A)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|--|---|---|
| <p>West Side Office 4115 Bridge Ave.</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor James Toth 216-443-6632</p> | <ul style="list-style-type: none"> • Provides supervision services for low risk defendants • Suggested length of supervision is one year • Eligible to request early termination when conditions have been met • Offenders required to report every six months • Offenders required to complete 20 hours of Court Community Work Service unless waived by the Court • Enforces Court orders and Department policies • Assists probationers in complying with orders and locating appropriate services\ • Arranges for and enforces Court ordered restitution requirements\ • Notifies Court of potential violations and makes appropriate recommendations | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Assessed as Low Risk and/or court order to Group A supervision • Supervises active and monitored time cases <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> ☐ At sentencing, then forwarded by Probation Central Intake to Unit Supervisor for assignment to appropriate Officer | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group A |

| <i>Low Moderate Risk Supervision (Group B)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|--|--|---|
| <p>West Side Office 4115 Bridge Ave.</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor James Toth 216-443-6632</p> | <ul style="list-style-type: none"> • Provides supervision services for low moderate risk defendants • Suggested length of supervision is one year • Offender required to report every 3 months • Offender required to complete 20 hours of Court Community Work Service unless waived by the Court • Enforces Court orders and Department policies • Assists probationers in complying with orders and locating appropriate services • Arranges for and enforces Court ordered restitution requirements • Notifies Court of potential violations and makes appropriate recommendations | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Assessed as Low Moderate Risk and/or court order to Group B supervision • Supervises active and monitored time cases <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> ☐ At sentencing, then forwarded by Probation Central Intake to Unit Supervisor for assignment to appropriate Officer | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group B |

| <i>Moderate Risk Supervision (Group C)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|--|---|
| <p>Justice Center – 7th floor</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor Cheryl Parker 216-443-7883</p> <p>Supervisor – Position Vacant</p> <p>Lead Officer Wendy McWilliam 216-443-7946</p> | <ul style="list-style-type: none"> • Provides supervision services for moderate risk defendants • Suggested supervision period is 1.5 years with the eligibility for early termination request when conditions have been met • Offenders are required to report monthly unless officers determines a more frequent reporting is necessary • Drug testing is randomized until 3 consecutive negative tests • Offenders attend programming as directed by the Supervision Officer through creation of a Supervision Plan • Supervision Officer conducts field visits as needed. | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Assessed as Moderate Risk • Ordered to Group C supervision – probation or community control <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Intake Unit assign case to a Supervision Officer • Unit Supervisor reviews the assignment and forwards to the Officer | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group C |

| <i>High Risk Supervision (Group D)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|--|---|---|
| <p>Marion Building – 5th and 6th floor</p> <p>Supervisor Mary Davern 216-443-5392</p> <p>Supervisor Reynaldo Feliciano 216-348-4852</p> <p>Supervisor Melissa Singer 216-348-4858</p> | <ul style="list-style-type: none"> • Goal is to reduce recidivism • Provides intensive supervision services for high risk defendants • Suggested supervision period is 2 years • A case plan is created to address criminogenic needs (substance abuse, criminal thinking, education, employment) and responsivity issues (e.g., mental health issues, illiteracy, motivation) • Offenders are required to report weekly for 3 months and every two weeks thereafter or at the discretion of the Officer • Drug testing is randomized • Officer conducts field visits as needed | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Assessed as High Risk • Ordered to Group D supervision – probation or community control <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Intake department assigns case to the supervision officer. Unit supervisor make corrections to assignments as needed. | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> ☐ Group D |

| <i>Extreme High Risk Supervision (Group E)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|--|---|---|
| <p>Marion Building – 6th floor</p> <p>Supervisor Molly Gauntner Breninghouse 216-443-5474</p> <p>Supervision Officer Omer Farhat 216-443-5533</p> | <ul style="list-style-type: none"> • Goal is to promote public safety • Provides intensive supervision services for extremely high risk defendants • Focus of supervision is monitoring behavior rather than programming and case planning • Supervision period is 5 years • Offenders are required to report weekly • Drug testing is required twice per week • Supervision Officer conducts field visits weekly in addition to weekly collateral contacts | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Assessed as Extremely High Risk • Ordered to Group E supervision as probation or community control <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • At sentencing or forwarded to Unit Supervisor for assignment to appropriate Officer based on risk level | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group E</p> |

SPECIAL POPULATIONS

| <i>Domestic Violence – Group F</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|--|--|---|
| <p>Marion Building – 6th floor</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor Mikel McCormick 216-443-5394</p> | <ul style="list-style-type: none"> • Supervision of offenders with misdemeanor or felony domestic violence related offenses • Intensive level of supervision regardless of offense level or risk score • Referral to appropriate programming (e.g., Domestic Intervention, Education & Training Program (DIET), Thinking for a Change) • Zero tolerance policy for violations and/or non-compliance • Officer maintains appropriate contact with victim and relevant agencies (e.g., Witness Victim Services) | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Crime involves family or household member victim <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • At sentencing or by other officers by request to the DV Unit Supervisor for eligibility determination and subsequent transfer to the Domestic Violence Unit. | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group F - Domestic Violence</p> |

MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES (MHDD) (Group F)

| <i>Developmental Disabilities Component</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|---|--|
| <p>Marion Building – 6th floor</p> <p>Supervisor Molly Gauntner Breninghouse 216-443-5474</p> | <ul style="list-style-type: none"> Supervision of persons with intellectual disabilities Case planning and service coordination in collaboration with Cuyahoga County Board of Developmental Disabilities (CCBDD) Liaison assigned to jail population for identification and service coordination of incarcerated offenders with intellectual disabilities Liaisons assigned to assist with case planning and service coordination for persons on MHDD caseload | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> IQ 75 or below and any diagnosable developmental disability per assessment by the Court Psychiatric Clinic assessment Must be Court ordered to MHDD supervision <p><u>Referral Process</u></p> <ul style="list-style-type: none"> Submits referral to Court Psychiatric Clinic Refers supervision to MHDD Unit upon Court order | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group F - MHDD</p> |

| <i>Mental Health Component</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|--|--|
| <p>Marion Building – 6th floor</p> <p>Supervisor Molly Gaunter Breninghouse 216-443-5474</p> <p>Supervisor Margaret Murphy 216-443-5475</p> | <ul style="list-style-type: none"> Supervision and coordination with MH services for offenders with eligible clinical diagnoses Clinical assessment accepted from Court Psychiatric Clinic, Jail Psychiatric Clinic or a community provider Individualized case planning and supervision Forensic Jail Liaisons are assigned to the Jail for identification and service coordination of incarcerated defendants with serious mental health diagnoses Case management coordination with Recovery Resources and other community mental health providers Regular staffing with supervision officers and community MH providers Regular staffing with supervision officers and Mental Health Docket Judges | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> Diagnoses must include psychosis (e.g. schizophrenia, bipolar with psychotic features) Must be Court ordered into MHDD supervision <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> Submits assessment referral to Court Psychiatric Clinic Refers supervision to MHDD Unit upon Court order | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group F - MHDD</p> |

| <i>Non Support (Group F)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|---|---|
| <p>Marion Building – 5th and 6th floor</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor Mikel McCormick 216-443-5394</p> | <ul style="list-style-type: none"> Serves offenders under the supervision of the Adult Probation Department with criminal non-support charges The goal is to decrease prison commitments for technical violations and avoid interruption in offender employment and subsequent ability to pay child support Two caseloads provide a basic and a more intensive level of supervision based on risk level. Provides appropriate external controls along with fatherhood educational programming and employment services to instill internal motivation and skills to increase offender ability to pay child support Collaborates with Child Support Enforcement Agency (CSEA) to establish and enforce payment plans | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> Defendants convicted on felony non-support charges and under the supervision of the Adult Probation Department <p><u>Referral Process</u></p> <ul style="list-style-type: none"> At sentencing or in response to transfer request of supervision officer after review by NS Unit Supervisor | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> □ Group F – Non Support |

| <i>Sex Offender (Group F)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|--|--|
| <p>Justice Center – 7th floor</p> <p>Deputy Chief Stephania Pryor 443-5522</p> <p>Supervisor Pat Shepard 443-2174</p> | <ul style="list-style-type: none"> Specialized intensive supervision of low-risk sex offenders Coordinates assessment and counseling services and includes regular interaction with counselors Supervision may include polygraph testing, computer monitoring and searches | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> Convicted of felony and/or misdemeanor sex offense Convicted of felony and/or misdemeanor offense with sexual motivation Must be Court ordered to Sex Offender supervision <p><u>Referral Process</u></p> <ul style="list-style-type: none"> Court, Probation Officer Eligible cases are ordered into the Sex Offender Unit at sentencing. Assigned probation officer then coordinates services Eligible cases can be transferred from non-SOP officers upon review by SOP Supervisor | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> □ Group F - Sex Offender |

OTHER SUPERVISION / COMMUNITY CORRECTION OPTIONS

| CBCF | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|---|--|
| <p>Judge Nancy R. McDonnell Community Based Correctional Facility (CBCF) 3540 Croton Avenue Cleveland, Ohio 44115</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor Melissa Singer 216-348-4858</p> <p>Supervisor Reynaldo Feliciano <i>Orientation and Post-CBCF Supervision</i> 216-348-4852</p> <p>Intake Specialist Ashley Field 216-443-4909</p> | <ul style="list-style-type: none"> • Per ORC 2929.16 participants <u>cannot</u> spend more than 180 days in the program. • The program begins with a confinement of at least 30 days, as directed by ORC 2301.52. An offender's eligibility to leave the facility may take considerably longer than 30 days depending on his ORAS risk score and assessments. (Leaving the facility for work is not permitted during this mandatory period of incarceration.) • Defendants are subject to routine and random alcohol and drug testing. Positive alcohol or drug test can result in termination from CBCF. • Defendants are assessed for substance abuse, education, employment, decision-making skills, and other needs. As appropriate, they will begin alcohol and/or drug treatment, GED studies, employment classes, and various life skills classes such as health, anger management, parenting, and financial responsibility. Clients with severe mental illness receive case management, medication, and access to psychiatric care. <p>For more detailed information, please see the General Information Guide on the CBCF website.</p> | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Adult males convicted of a felony that does not require a prison sentence <ul style="list-style-type: none"> F1 and F2 - Any risk level F3 - Moderate or higher risk level F4 and F5 - High or very high risk level Or Moderate risk with a current probation violation Or one or more previous probation violations in the preceding 5 years • Incarcerated offenders granted judicial release • Individuals with physical or mental health issues requiring medication may be eligible as long as they take prescribed medicine and are able to participate in programming <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Offenders are screened by Oriana House's Admissions Dept. to determine eligibility. • Every defendant is screened using the Ohio Risk Assessment System (ORAS). • Referrals can be made at any point after plea <ul style="list-style-type: none"> At Sentencing.....Court, Attorneys, PO Post Sentencing.....Court Only Judicial Release.....Court, Attorneys Probation Violation.....Court, Attorneys, PO Pre-Sentence.....Defense attorneys may refer for pre-screen after plea is entered. • All referrals or screening requests may be made by contacting an Intake Specialist at the Marion Building 216-443-4909. | <p>Plea / Verdict Screen (CMSG333)</p> <p>Or -</p> <p>Criminal Hearing Screen (CMSG332)</p> <p><input type="checkbox"/> CBCF screening</p> |

| <i>Home Detention - Electronic Monitoring - TAD</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|---|--|
| <p>Marion Building - 6th floor</p> <p>Supervisor Molly Gaunter 216-443-5474</p> <p>Lead Officer Tammy Sherman 216-443-5426</p> | <ul style="list-style-type: none"> • Participants restricted to home except for pre-approved, verified releases (e.g., employment, education, community service, etc.) • Home Detention/GPS program uses electronic monitoring, including Transdermal Alcohol Detection (TAD); Offenders monitored by transmitter worn on ankle which sends continual signal to monitor installed on telephone • May be used as condition of Community Control or Court Supervised Release • \$7.00/day for basic electronic monitoring and \$10.00/day for TAD to be paid by offender (unless waived by the Court) | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Verified residence • Feature-free land line telephone service (i.e., no call waiting, voice mail, etc.) <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • At sentencing, then forwarded by Probation Central Intake to Unit Supervisor for assignment to Home Detention Officer | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <ul style="list-style-type: none"> □ Group F – Home Detention |

| <i>Interstate</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|--|---|--|
| <p>Justice Center – 7th floor</p> <p>Supervisor Cheryl Parker 216-443-7883</p> | <ul style="list-style-type: none"> • Assessment and supervision of offenders who are eligible for transfer <u>per federal Interstate Compact regulations</u> • Processing of transfer cases according to Compact requirements • Provision of all required documentation to offender and receiving agency prior to offender’s departure (can only be done by Interstate Compact officer) • Monitoring of compliance with Court and Compact requirements | <p><u>Residency:</u> Offender must have resided in the receiving jurisdiction for one year prior to arrest in the current case. There are only 7 days from sentencing to assert residency.</p> <p><u>Discretionary:</u> Offender does not meet residency requirements but is requesting to move for another reason. May take several months to receive an answer, and the offender may not be given a travel permit to receiving state once request is submitted</p> <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Contact the Court for appropriate journal entry • Run CCH • Contact Interstate officer or supervisor to staff case • Have the offender make an appointment with the Interstate officer | <p>Criminal Probation Journal Entry</p> <p>Supervision may be transferred to _____ if defendant accepted through Interstate Compact.</p> <p>(Text Entry)</p> |

| <i>Intervention in Lieu</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|---|---|
| <p>Justice Center – 7th floor</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor Pat Shepard 216- 443-7898</p> <p>Lead Officer Wendy McWilliam 216-443-7946</p> | <ul style="list-style-type: none"> Offender enters guilty plea to pending charge Further criminal proceedings stayed pending successful completion of supervision period Minimum one year supervision Random drug testing and appropriate treatment Abstention from illegal substances Successful completion results in case dismissal and expungement of record. | <p>Eligibility: Per ORC 2951.041</p> <ul style="list-style-type: none"> Drug offense or offense related to offender’s substance abuse No prior felonies; drug trafficking; violent offenses; F1, F2 or F3 offenses; victims: disabled, over 65, under 13, on-duty peace officer (see exceptions). Exception: Per HB 86, can be eligible for ILC with a prior felony upon recommendation from the prosecutor. Exception: Per HB 86, certain F5 trafficking offenses (F-5) are now eligible for ILC. Per HB 86, offenders with mental health issues that contributed to the commission of their offense are now eligible. <p>Referral Process:</p> <ul style="list-style-type: none"> Court refers to Court Psychiatric Clinic or accredited treatment agency for eligibility assessment Court refers for completion of sentencing investigation by Probation Department | <p>Criminal Plea Verdict JE Form</p> <p><input type="checkbox"/> Intervention in Lieu Supervision</p> |

| <i>Work Release – Group F</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|---|---|
| <p>Marion Building – 6th floor</p> <p>Deputy Chief Stephania Pryor 216-443-5522</p> <p>Supervisor Molly Gauntner 216-443-5474</p> <p>Lead Officer Tammy Sherman 216-443-5426</p> | <ul style="list-style-type: none"> Participants placed at Harbor Light Salvation Army Released for approved specific periods for employment, treatment, community service and reporting to Probation Office, etc. Maximum duration of stay 6 months 25% of income goes towards room and board In-house Programming offered: GED, Out-Patient Treatment, Thinking for a Change, Employment Assistance | <p>Eligibility Requirements:</p> <ul style="list-style-type: none"> Offenders Court ordered into the Work Release Program Moderate Risk Score with probation violation within last 5 years or Higher (F1 and F2 automatically eligible) Offender does not need to have employment to be eligible <p>EXCEPTION: Offenders convicted/arrested on arson or sex offenses or those with serious physical health problems or untreated mental illnesses are ineligible</p> <p>Referral Process:</p> <ul style="list-style-type: none"> At sentencing, then forwarded by Probation Central Intake to Unit Supervisor for assignment to Work Release Officer | <p>Evidence-Based Practice – Adult Probation Supervision</p> <p>Defendant placed in the following EBP Supervision Group</p> <p><input type="checkbox"/> Group F - Work Release for _____ (indicate time period)</p> |

SERVICES AND PROGRAMMING

| <i>Carrying Concealed Weapon (CCW)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|--|--|---|
| <p>614 W. Superior Avenue (Suite 900) Cleveland, OH 44113 (216) 771-2222</p> <p>Paul J. Klodor – Executive Director Lynne Sedensky – Assistant Director]</p> | <p><u>Program Overview</u></p> <ul style="list-style-type: none"> • Three hour classroom education program • Details legal consequences/ personal dangers of purchase, possession or use of firearms • Conducted Saturday mornings at the Marion Building • \$60.00 fee payable by defendant prior to attendance | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Conviction must be firearm or weapon related • Attendance must be Court ordered <p><u>Supervising Probation Officer:</u></p> <ul style="list-style-type: none"> • Completes required referral form • Verifies acceptance in and completion of program • Informs Court of any violations | <p>Criminal Probation Journal Entry</p> <p>Specific Conditions:</p> <p>“Complete Carrying Concealed Weapon (CCW) Program”</p> |
| <i>Court Community Service (CCS)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
| <p>614 W. Superior Avenue (Suite 900) Cleveland, OH 44113 (216) 771-2222</p> <p>Paul J. Klodor – Executive Director Lynne Sedensky – Assistant Director</p> | <ul style="list-style-type: none"> • Offender performs volunteer work service for non-profit and tax supported agencies or on a CCS supervised work crew • 500 hour maximum order for felony conviction (<u>by statute</u>) • 200 hour maximum for misdemeanor conviction • \$60.00 fee to offender - \$60.00 re-instatement fee (Fee waived if court orders) • Day Work Sanction: \$10.00 fee to offender – \$10.00 re-instatement fee | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Referral as condition of probation or sanction for violation • May be used in lieu of payment of costs, fines or fees (\$8.00 per hour completed/unless otherwise ordered) <p><u>Supervising Probation Officer:</u></p> <ul style="list-style-type: none"> • Completes and submits referral form • Informs Court of any violations • Recommends referral as sanction, in lieu of costs, etc. | <p>Criminal Probation Journal Entry</p> <p>“Court Community Service for ____ hours”</p> |

| <i>Day Programming</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|---|--|
| <p>ORIANA HOUSE, INC.</p> <p>Program Manager Alan Fabry 330-704-9741</p> <p>Day Programming Coordinator Stephanie Raines 216- 205-4679 (x4706)</p> <p>Admissions Coordinator Ashley Field 216-443-4909</p> | <p>A comprehensive, assessment driven programming approach to target criminogenic risk/needs of Moderate and High Risk offenders. Treatment dosage will vary by risk level. On-site programming includes:</p> <ul style="list-style-type: none"> • Cognitive Skill Programming – Thinking for a Change, Thinking for a Change Booster (aftercare) sessions and individual sessions; • Cognitive-Based Chemical Dependency Treatment – Assessment, Outpatient (OP), Intensive Outpatient (IOP), and Aftercare • Employment – Assessment, Employment Readiness class, Booster (Aftercare) classes and individual sessions • Education – Assessment, Literacy classes, General Education Development (GED) classes; Tutoring • Anger Management • Family Programming • Financial Management classes • Pro-Social Leisure activities • Case Management | <p><u>Eligibility Criteria</u></p> <ul style="list-style-type: none"> • Moderate Risk males and Low/Moderate & Moderate females at Risk of supervision failure (not including new crime) • High Risk and Very High Offenders at risk of supervision failure (not including new crime) • High & Very High Risk Offenders at sentencing with a history of prior probation non-compliance and failure while on any type of community supervision (e.g., pretrial, juvenile court, municipal court, Common Pleas Court, APA, or Federal Probation) within the last 5 years <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Supervising Officer completes referral form, Eligibility Checklist and Criminal History Verification form • Supervising Officer gives probationer date and time for Intake appointment • Referral Form is submitted to Oriana Intake Specialist in the Marion Building (Suite 409) | <p>Specific Conditions:</p> <p><input type="checkbox"/> Other: Day Programming</p> |

| <i>Domestic Intervention, Education & Training Program (DIET)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|--|---|
| <p>Justice Center – 6th floor</p> <p>Deputy Chief PO Dean Jenkins 216- 664-4733</p> <p>DIET is provided by the Cleveland Municipal Court Probation Department</p> | <ul style="list-style-type: none"> • Group education program for male offenders with Domestic Violence related offenses • 16 week program – weekly sessions • \$5.00 fee per session • Maximum 3 absences before discharge – missed sessions must be made up • Day and evening meetings • Aftercare support group | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Male offender – heterosexual relationship • Court ordered Domestic Violence/ Anger Management program completion <p><u>Supervising Probation Officer:</u></p> <ul style="list-style-type: none"> • Processes referral w/ copy of Journal Entry • Informs Court of program status, violations, etc. | <p>Criminal Probation Journal Entry</p> <p>Specific Conditions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Domestic Intervention, Education and Training <input type="checkbox"/> Anger Management |

| <i>Drug Testing</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|---|---|---|--|
| <p>Cuyahoga County Urinalysis Lab 1276 West 3rd St. (Lower Level) Cleveland, OH 44113 (216) 443-5511</p> <p>John Kucmanic, Supervisor</p> | <ul style="list-style-type: none"> • Monitored collection of urine samples • Chemical analysis of submitted samples to determine presence of cocaine, marijuana, phencyclidine (PCP), opiate or amphetamine • All positive samples are re-tested and stored for 90 days • Disputed results may be sent to reference laboratory for re-testing • Hair samples may be collected and tested on clients unable to submit urine specimens only by special request • Oral fluid samples tested for cocaine, opiates, marijuana, phencyclidine (PCP), amphetamine and methamphetamine. (Request ONLY when client does not produce urine due to medical problem. Clients with “shy bladder/ observation” problems should have urine requested as “unmonitored”) | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • All cases, pre and post sentence may be drug tested. • All bail cases referred for PSI automatically referred for urinalysis. • Service providers may also require drug testing; results are shared with the supervising officer <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Can be referred by Court, Probation Officer, Treatment Program • Completes referral form and label • Reports results or investigate failure to receive results (e.g. Laboratory sign in and out sheets) • Records and verifies medications and drugs reported by offender | <p>Criminal Plea / Verdict Or - Criminal Sentencing Or - Criminal Probation Journal Entry</p> <ul style="list-style-type: none"> <input type="checkbox"/> Regular Drug Testing <input type="checkbox"/> Random Drug Testing <input type="checkbox"/> Reg. Alcohol Testing |

| <i>Mental Health Court Coordination</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|--|---|
| <p>1276 West 3rd St. Fifth and Sixth floors Cleveland, OH 44113</p> <p>Jennifer Moody-Davis -Pretrial Services Treatment Coordinator, Mental Health Court Docket Coordinator (Pretrial) (216) 443-2164</p> <p>Margaret Murphy -MHDD Supervisor (Post Conviction) (216) 443-5475</p> <p>Molly Gaunter Breninghouse - MHDD Supervisor (Post Conviction) (216) 443-5474</p> | <ul style="list-style-type: none"> • Provides Mental Health Pretrial supervision • Assists in determining eligibility for Court’s Mental Health Docket • Linkages to Mental Health Services and Cuyahoga County Board of Developmental Disabilities Board <p>Also refer to Post-Conviction Section Mental Health Developmental Disabilities –Mental Health Component and Developmental Disabilities Component program information on page 10</p> | <p><u>Eligibility Requirements:</u></p> <ul style="list-style-type: none"> • Offenders with serious mental health disorders with psychotic features excluding drug induced psychotic symptoms • Offenders with developmental disabilities (I.Q. 75 or below) • Per Local Rule 30.1 – Mental Health Docket assignment has confirmed serious mental health illness or is developmental disabilities per eligibility criteria <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • <u>Prior to arraignment</u> - contact Pretrial Services for eligibility determination and possible release plans • <u>Post arraignment</u> – motion to transfer to Administrative Judge with necessary diagnostic information | <p>Defendant Referred to Psychiatric Clinic</p> <ul style="list-style-type: none"> ❑ Eligibility for MH/DD due to a psychotic disorder ❑ Eligibility for MH /DD due to IQ at or below 75 ❑ Eligibility for transfer to mental health court |

| <i>Substance Abuse Case Management – Referral for Treatment Services</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|--|---|
| <p>CORRECTIONS PLANNING BOARD</p> <p>Marion Building (Suite 409)</p> <p>Post-Conviction Case Manager Brian Ely (216) 443-8094</p> <p>Pretrial Services Treatment Coordinator Jennifer Moody Davis (216) 443-8094</p> | <ul style="list-style-type: none"> • Court contracts with residential treatment facilities • Identifies community treatment resources (inpatient and outpatient) for defendants • Case Manager coordinates with TASC for substance use disorder assessments • Case Manager coordinates treatment referrals and placements • Case Manager facilitates communication between Court and treatment agencies | <p><u>Eligibility Requirements</u></p> <ul style="list-style-type: none"> • Defendant is currently under active pretrial or probation supervision • Defendant has a clinical diagnosis of abuse or dependency <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Supervising Officer completes and submits Substance Abuse Referral Form including offender release of information waiver and appropriate documentation (e.g., PSI, TASC, Psych or Jail Clinic assessment) for defendants released into the community • Probation Case Manager completes referrals for defendants remanded to the County Jail • Jail Reduction Officer completes referrals for defendants remanded to the County Jail • Treatment Coordinator/Case Manager informs referring party of placements. | <p>Specific Conditions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Out-Patient Treatment <input type="checkbox"/> In-Patient Treatment |
| <i>Thinking for a Change (T4C)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
| <p>ORIANA HOUSE, INC.</p> <p>Cognitive Behavioral Administrator Tammy Jensen 330-535-8116 (x2083)</p> <p>Cognitive Behavioral Coordinator Nyisha Stewart 216-698-3116</p> <p>Admissions Dept. Coordinator Ashley Field 216-443-4909</p> | <ul style="list-style-type: none"> • For individuals who need to learn how to use their thinking to control their behavior • Probationers attend class twice weekly for 2 hours of group for 12.5 weeks for a total of 50 hours. • Group sessions are held morning, afternoon, or evening to accommodate schedules • Sessions are held at both North Star Neighborhood Reentry Resource Center at 1834 East 55th Street and the Marion Building (Suite 101). | <p><u>Eligibility Criteria</u></p> <ul style="list-style-type: none"> • Offenders with moderate to high risk score • In line with evidenced-based practices, T4C is not available to probationers assessed as low risk. • Technical violators <p><u>Referral Process</u></p> <ul style="list-style-type: none"> • Officers complete referral form and submit it to the Intake Specialist • Probationers attend Orientation within 3 to 7 days of referral | <p>Specific Conditions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Thinking for a Change |

| <i>Treatment Alternatives to Street Crime (TASC)</i> | PROGRAM OVERVIEW | ELIGIBILITY AND REFERRAL PROCESS | SAMPLE JOURNAL ENTRY |
|--|---|---|---|
| <p>Marion Building – 2nd floor</p> <p>Corrections Planning Board Administrator Martin Murphy 216-443-5076</p> <p>Manager Sarah McGuire 216-443-3756</p> <p>Front Desk 216-443-8250</p> | <ul style="list-style-type: none"> • TASC provides assessment, treatment and case management for offenders with substance abuse issues • Assessment is available during pre-and post-sentence stages • Assessment conducted both at TASC or in the County Jail • Intensive Outpatient Treatment (IOP) offered on site • Case Management available for eligible offenders Court ordered to the TASC program • Case Management includes referrals to other treatment providers and typically lasts 6 to 9 months. | <p><u>Eligibility Requirements</u></p> <p>ASSESSMENT</p> <ul style="list-style-type: none"> • No assessments for DUI / OVI <p>CASE MANAGEMENT</p> <ul style="list-style-type: none"> • Non-violent offenders • No current psychotic diagnoses <p><u>Referral Process:</u></p> <ul style="list-style-type: none"> • Supervising Officer completes Substance Abuse Referral Form including Release of Information and attaches copy of PSI and Journal Entry • Referral Form is submitted to the Probation Substance Abuse Case Manager for processing and scheduling through TASC | <p>Special Conditions</p> <ul style="list-style-type: none"> ❑ TASC Assessment ❑ TASC Case Management |