

**IN THE COURT OF COMMON PLEAS  
CUYAHOGA COUNTY, OHIO**

<b>IN RE:</b>	)	<b>JUDGE</b>
	)	
<u><b>APPLICANT NAME</b></u>	)	<b>CASE NO.</b>
<u><b>APPLICANT ADDRESS</b></u>	)	
<u><b>APPLICANT PHONE NUMBER</b></u>	)	<b>APPLICATION FOR APPOINTMENT AS SPECIAL PROCESS SERVER</b>
	)	

(Applicant Name), (pro se or by and through counsel,) hereby submits (her/his/its) Application for Appointment as Special Process Server(s). Each person listed is a person that I submit and attest will not engage in any abuses in the service of the processes encompassed in this Application.

It is attested that each individual referenced below is over 18 years of age, agrees not to accept service of process in any case which the applicant is a party or counsel to a party. The applicant(s) agree(s) to follow the requirements of Civil Rules 4 through 4.6, and any applicable local rules, and specific instructions for service or process as ordered by the court in individual cases. This application is submitted for the following individuals:

1. (APPLICANT NAME, ADDRESS, PHONE)
2. (APPLICANT NAME, ADDRESS, PHONE)
3. (APPLICANT NAME, ADDRESS, PHONE)
4. (APPLICANT NAME, ADDRESS, PHONE)
5. (APPLICANT NAME, ADDRESS, PHONE)

Respectfully submitted,

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Attorney Name  
Sup. Ct. Registration Number  
Address  
Phone